

Updated Changes for Over-the-Counter Purchases



Good news! Your AdminPro, Inc. debit card may continue to be used to purchase over-the-counter drugs and medicines! These purchases must meet certain requirements before the debit card will be approved:

- Purchase must be made at a drug store, pharmacy, non-healthcare merchant that have pharmacies (Walgreens, Target, etc.) or mail/web based vendors that sell prescription drugs
- Prior to purchase:
 - A prescription for the medicine or drug must be presented (in any format) to the pharmacist
 - The over-the-counter medicine or drug is dispensed by the pharmacist and an Rx number is assigned
- The pharmacy or other vendor retains a record of the Rx number, the name of the purchaser (or the name of the person for whom the prescription applies), the date and the amount of the purchase
- All of these records must be available to the employer or its agent upon request

Please note that the debit card system will not accept a charge for an over-the-counter medicine or drug unless an Rx number has been assigned.

If the above requirements are met, the debit card transaction will be considered fully substantiated at the point-of-sale.

Prescription required:		
Acid Controllers	Cold Sore Medications	Laxative (Includes Fiber Laxatives)
Acne Treatment	Cough Drops/Suppressants	Motion Sickness
Allergy Medications	Cough, Cold and Flu	Pain Relief
Antibiotics	Digestive Acids/Stomach Remedies	Respiratory Medications
Anti-Diarrheal	Feminine Anti-Fungal/Anti-itch	Sleep Aids/Sedatives
Anti-Fungal	Hemorrhoidal	Smoking Cessation
Anti-Gas	Infant Dehydration	Sunburn Pain Relief
Anti-itch and Insect Bite	Infant Electrolytes	Toothache Supplies
Anti-Parasitic	Infant Teething Pain Supplies	Vitamins/Supplements
Baby Rash Ointments/Creams	Insect Repellent	Wart Removers